



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

September 18, 2006 Minutes

FINAL MINUTES SYMMES NEIGHBORHOOD ADVISORY COMMITTEE (SNAC) MEETING of September 18, 2006; Senior Center

SNAC MEMBERS PRESENT: Joe Curro, Greg Jackmauh, Paul Morrison (Chair).

OTHERS: Jake Upton, Steve Delbanco, Karen.

7:03 Call to Order

The first agenda item is a recurring item for current SNAC meetings: it is to provide meeting time for 30-60 minutes for Q&A between neighbors and/or SNAC and Jake Upton from SRA/Fish.

- Jake notes that there is a draft of the "100% drawings" that is "in process"; there is likely a due date of Oct 20 for these per Kevin O'Brien's office.
- Greg notes that the activities of the neighbors-appellants are "in the works" – no specific can be shared at present
- The sales center is not yet open; it is nearing completion.
- The work schedule is off due; there are current efforts to resolve issues rearing the resolution to the appeal – "in the works"
- There will not be any demolition in the fall.
- Jake has been working with Mass Highway to address new issues on pedestrian crosswalks at the Summer intersection with Hospital and Brattle. The town has asked for some changes. There is supposed to be a draft of the changes to the intersection reviewed in a meeting on Thursday.
- Any complaints to Jake? He has rec'd 1 call regarding the deck installation.
- There was some conversation about the construction of the 8' fence – perhaps landscape fence could be put in place versus a construction fence? – could be a request from abutters if polled.
- Jake is talking with potential tenants for the medical component. Those tenants seem to have their own requirements for size etc.
- There should be a poll of abutters by the DPW about the sidewalks on Woodside that will take place soon.

7:55 Prev Minutes approved.

8:00 DTR & RFP. See handout dated 5/17/06 – DTR RFP with SNAC comments

- PRM notes the RFP has gone out per Kevin O'Brien. As seen in the April draft with edits – SNAC saw an early draft of this and provided feedback to Kevin's office. Notably, SNAC was not involved in approving the final version.
- Note: The DTR Selection Committee includes the SNAC Chair.
- SNAC would like to receive monthly reports from current acting DTR Mike Byrnes as per NPP; a report should include element on page 2 of the RFP: Monitor the safety of, and the construction impacts on the neighborhood; Make site visits and maintain observation logs; Monitor the activities of compliance engineers – document visits, review reports and logs; Monitor the log of contacts from neighbors kept by the general contractor; Document and, if necessary, photograph significant events/problems; Review and comment on construction phasing plans; Participate in neighborhood meetings where these plans are discussed at the beginning of each construction phase; and, Periodically review construction operations and mitigation techniques and, if needed, propose different measures.
- SNAC should make an appt with Mike Byrne to introduce its members.
- Greg notes for the record that he thinks there is a "zero rating" for the administration of any of this NPP; there is lots of room for improvement – asking where is the partnership in this – between SNAC, the neighbors and the Town?

• 8:00 Adjourn

SNAC MINUTES September 18, 2006 APPROVED

